

## **Cookie Policy**

This Cookie Policy explains how Collinson Service Solutions Limited, ("we, us, our") use Cookies on our website.

### **1. What are Cookies**

Cookies are small pieces of text that are placed on your computer or mobile device by websites that you visit. Cookies are used to store and receive identifiers and other information on computers, phones and other devices. Cookies are created when you use your browser to visit a website that uses Cookies to keep track of your movements within the site, help you resume where you left off, remember your registered login, theme selection, preferences, and other customisation functions. Cookie technology encompasses the use of pixels, text file, java script and similar technologies. We refer to all of these technologies as Cookies.

### **Why do we use Cookies?**

Cookies help us deliver, protect and improve our website product by personalising content, tailoring services and advertisements, improving performance and efficiency with the use of metrics and providing security measures to keep you safe and secure.

### **2. Cookies we use**

#### **Strictly Necessary Cookies**

These Cookies are necessary for the website to function and cannot be switched off in our systems. They are usually only set in response to actions made by you which amount to a request for services, such as setting your privacy preferences, logging in or filling in forms. You can set your browser to block these Cookies, but some parts of the site will not then work. These Cookies do not store any personally identifiable information.

### **3. Your rights**

We will only use Cookies which personally identify you, your computer or mobile device if:

- You have agreed to it; or
- We have legitimate reason to do so, such as making the website function.

You have the right at any time to;

- Withdraw your agreement to the use of Cookies;
- Refuse Cookies altogether;
- Delete Cookies that have already been set;
- Modify your cookie settings.

You can perform these actions at any time with the use of our Cookie manager functionality.

You can also do this through your browser settings. The 'Help' function within your browser should tell you how to do this. You can find out more about Cookies, including how to see what Cookies have been set by visiting: [www.aboutcookies.org](http://www.aboutcookies.org) or [www.allaboutcookies.org](http://www.allaboutcookies.org).

#### **4. How to contact us**

For the purposes of data protection legislation, we are Collinson International Ltd, registered in England and Wales with company number 02577557 and our office at Cutlers Exchange, 123 Houndsditch, London, EC3A 7BU, United Kingdom is the data controller.

If you have any questions about our Cookie Policy or the use of Cookies on our website, please contact our Data Protection Officer, the details of which are below:

Data Protection Officer

Data.Protection@collinsongroup.com

#### **5. Other websites**

Our website may contain links to other websites. This Cookie Policy only applies to our website so when you link to such other websites, you should read their own cookie policies.

#### **6. Changes to our policy**

We keep our Cookie Policy under regular review, and we will make any new versions available on our website. This Cookie Policy was last updated on 20/08/2021.